



PUBLIC UTILITIES COMMISSION
Bethel Municipal Center, 1 School Street
Bethel, Connecticut 06801 Telephone: (203) 794-8501

REGULAR MEETING

Monday, November 21, 2016

4:00 p.m.

C.J. Hurgin Municipal Center – Meeting Room “A”

RECEIVED
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TOWN OF BETHEL
TOWN CLERK

Present: First Selectman Knickerbocker, Selectman Richard Straiton, Selectman Paul Szatkowski and Commissioner Gualtieri. Also in attendance were, Public Works Director Douglas Arndt, Comptroller Kozlowski, Utility Supervisor Kelly Curtis and Town Attorney Martin Lawlor and Wright-Pierce Senior Project Manager Mariusz Jedrychowski, PE

Absent: Commissioner Valenti

Call to Order: First Selectman Knickerbocker called the Regular Meeting to order at 4:00 p.m. and led the Pledge of Allegiance.

Public Input: Tim Draper, 36 Aunt Patty's Lane West, regarding 49 Taylor Avenue – Wants clarification from the Commission.

Correspondence: None.

Meeting Minutes from Regular Meeting of October 17, 2016:

Selectman Szatkowski made a motion, which was seconded by Commissioner Gualtieri, to approve the minutes of October 17, 2016, as submitted. Vote, All in Favor, Motion Approved.

Financial Reports:

- **Financial Report:** Comptroller Kozlowski distributed the Financial Report and gave an overview.

Selectman Szatkowski requested that a Bond motion be added to the agenda for the Public Utilities Commission's first meeting of 2017. Town Attorney Lawlor and Comptroller Kozlowski indicated approval should not be necessary but will research the issue.

Selectman Straiton arrived at 4:11 p.m.

• Invoices:

Invoices for PUC Approval - Regular Meeting November 21, 2016							
#	Vendor	Inv. Date	Inv. #	Amount	% Complete	Description	Account
1	Wright-Pierce #1024	10/18/16	107764	\$2,906.90	10% as of 9/30/16	Hoyts Hill Pump Station Construction Admin. 8/27/16 to 9/30/16	Water Dept. #0240235-5313
2	Wright-Pierce #1024	10/18/16	107749	\$11,300.00	100% as of 9/30/16	Eureka - Bid Construction & Observation 8/27/16 to 9/30/16	Water Dept. #0240235-5313
3	Wright-Pierce #1024	10/18/16	107763	\$4,575.00	38% as of 9/30/16	Water Supply Plan Update 8/27/16 to 9/30/16	Water Dept. #0240235-5313
4	Wright-Pierce #1024	10/18/16	107758	\$4,954.81		DPH Sanitary Survey Response 8/27/16 to 9/30/16	Water Dept. #0240235-5313
5	Wright-Pierce #1024	10/18/16	107765	\$15,058.75	25% as of 9/30/16	Maple Avenue Wells Construction Admin. 8/27/16 to 9/30/16	Water Dept. #0240235-5313
6	Wright-Pierce #1024	10/18/16	107756	\$11,100.00	94% as of 9/30/16	Water Main Improvement Beach Street 8/27/16 to 9/30/16	Water Dept. #0240235-5313
7	Wright-Pierce #1024	10/18/16	107757	\$1,200.00	99% as of 9/30/16	Sewer Allocation Review 8/27/16 to 9/30/16	Water Dept. #0240235-5313
8	D'Amato Construction	10/06/16	10	\$76,195.00	93.2% as of 9/30/16	Eureka Lake Storage Tank 9/15/16 to 10/06/16	Water Dept. #0210160-5313
9	D'Amato Construction	11/09/16	11	\$120,166.23	95.5% as of 11/09/16	Eureka Lake Storage Tank 10/07/16 to 11/09/16	Water Dept. #0210160-5313
10	Xenelis	09/30/16	1	\$120,737.44	14% as of 9/30/16	Maple Avenue Wells 9/08/16 to 9/30/16	Water Dept. #0240235-5313
11	Xenelis	10/31/16	2	\$82,379.25	24% as of 10/31/16	Maple Avenue Wells 10/01/16 to 10/31/16	Water Dept. #0240235-5313
12	Xenelis	10/31/16	1	\$26,000.00	2% as of 10/31/16	Hoyts Hill Pump Station 10/01/16 to 10/31/16	Water Dept. #0240235-5313
13	City of Danbury	10/05/16	2017-00008007	\$780,498.00		Estimated Sewer Bill 2016-2017	Sewer Dept.
14	Novotx	09/20/16	1309	\$350.00		Elements XS User Conference Registration	1/2 Water Dept. #0210160-5354 and 1/2 Sewer Dept. #0310160-5354
15	TRC	10/12/16	209172	\$2,381.00		Eureka Lake Environmental Testing	Water Dept. #0210160-5354
16	John J. Brennan Construction	7/1/2016	2	\$58,320.50	56.09% as of 7/31/16	Putnam Park Water Main Replacement 7/1/16 to 7/31/16	Water Depart. #0240235-5313
17	John J. Brennan Construction	8/1/2015	3	\$44,724.48	72.20% as of 8/31/16	Putnam Park Water Main Replacement 8/1/16 to 8/31/16	Water Depart. #0240235-5313
18	Weston & Sampson	11/07/16	463014	\$13,884.69		Infiltration & Inflow Study Through 10/28/16	Sewer Dept. #0340235-5313
19	Tilcon Connecticut	10/27/16	9351	\$12,033.43		Paving Intersection at Route 58 on 8/22/16	Water Depart. #0240235-5313

20	Sydney A. Rapp	11/02/16	2192	\$1,000.00		Briar Cliff Manor Survey	Water Dept. #0210160-5354
21	Martin Lawlor #4077	11/01/16	16-10 &11	\$500.50		Professional Services Sewer Invoice	Sewer Dept. #0310160-5352
22	Martin Lawlor #4077	11/01/16	16-10 &11	\$1,618.10		Professional Services Water Invoice	Water Dept. #0210160-5352
23	Esri	09/30/16		\$2,700.00		Two ArcGIS Desktop Basic Single Use License	1/2 Water Dept. #0210160-5354 and 1/2 Sewer Dept. #0310160-5354
		TOTAL:		\$1,394,584.08			

First Selectman Knickerbocker made a motion, which was seconded by Selectman Szatkowski, to approve the invoices, dated November 21, 2016, in the amount of \$1,394,584.08, for discussion. Vote, All in Favor, Motion Approved.

Director's Report: Director Arndt reported the following:

- The Town has been reporting the water level capacity to the State on a weekly basis. Bethel is at 84% capacity system wide.
- The City of Danbury is requesting the Town's official design number. Director Arndt will report to Danbury that the Town of Bethel will maintain the 2,000,000 gpd.
- Maple Ave Wells – Well #1 completed and Well #2 is nearly complete.
- Director Arndt will have a conversation with Weston & Sampson regarding the implications of performing the infiltration study during a drought season.

Old Business:

- **PUC Capital Project Status Summary:** Mr. Jedrychowski reported the following:
 - **Hoyts Hill Water Booster Station:** Xenelis to mobilize in the beginning of December. By-pass pumping system has been ordered.
 - **Maple Avenue Wells:** Pump Test for Well #1A and Well #2A is scheduled to start on November 29th, 2016.
 - **Beach Street and Putnam Park Water Main Replacement:** Design complete and ready to advertise for bids.
 - **Briar Cliff Manor Booster Station Design:** Under final design. Bidding in January 2017.
 - **Water Supply Plan Update:** Submitted the Water Supply Plan to the Town on November 21, 2016. Additional copies will be submitted to the CTDPH and other State agencies on November 23rd, 2016, a week ahead of the State's response date of November 30, 2016.
 - **Chestnut Ridge Service Zone Tank Study:** Presentation to occur at a future meeting.

Engineering / Utility Consultant Report: Mr. Curtis reported the following

- Distributed a handout on the Putnam Park Water Main project breakdown and gave the Commission an overview.
- Distributed a handout on water production to the Commission for review.
- Reviewing and revising the Water Rules & Regulations. In January, he will present an updated version to the Commission for review.
- The Town is having a sewer system solids issue (diapers, wipes and gloves) in the Stony Hill area. He has addressed Maplewoods in regards to this issue and is working on a solution.
- Working on a FOG (Fats, Oils & Grease) document for the Commission's review.

Selectman Szatkowski requested Solid Waste Status Update be added to future agendas.

Selectman Straiton made a motion, which was seconded by Selectman Szatkowski, to add Wright-Pierce's Proposal for Test Drilling Services – Bergstrom Ball Fields Site & Alternate, be added to the agenda. Vote, All in Favor, Motion Approved.

Proposal for Test Drilling Services – Bergstrom Ball Fields Site & Alternate: Mr. Jedrychowski gave the Commission an overview of the proposal.

Selectman Straiton made a motion, which was seconded by First Selectman Knickerbocker, to approve Wright-Pierce's Proposal for Test Drilling Services at the Bergstrom Ball Fields Site, and NOT the alternate Meckauer Park. Vote, All in Favor, Motion Approved.

Adjourn: *As there was no further business on the agenda, First Selectman Knickerbocker made a motion, which was seconded by Selectman Szatkowski, to adjourn the meeting at 5:00 p.m. Vote: All in Favor, Motion Unanimously Approved.*

Respectfully submitted,



Kathy Galbis
Recording Secretary